

## **MAG Programme Officer Kinshasa, Democratic Republic of the Congo**

**The total salary package for this position is circa \$51,900- \$56,530 USD including basic salary, per diem, and hardship allowance.**

MAG is seeking a enthusiastic and experienced Programme Officer to support one of its largest and most complex programmes. You'll be rewarded with the opportunity to contribute to the rehabilitation of communities devastated by war, working on the cutting edge of new developments in the sector.

You will have the opportunity to use your skills in proposal, report writing and grant management, working with a diverse range of institutional donors on a range of different projects across DRC. You'll also get to put your organisational and communication skills to good use, managing the challenges of a busy workload in a demanding environment.

**Due to the programme location, the successful candidate must be fluent in both French and English.**

The post is based in Kinshasa, with travel to MAG's operational bases across DRC as and when required.

### **Benefits**

MAG employees are rewarded with generous benefits, both financial and non-financial:

- **Salary:** The total salary package for this position is \$51,900 – 56,530\* USD including basic salary, per diem, and hardship allowance. *\*Please see the general information further information related to this.*
- **Accommodation:** MAG will provide accommodation in-country.
- **Leave:** We recognise our staff work hard and need the appropriate time out to stay motivated. You'll have a minimum of 8 weeks out of the programme per year, with 6 weeks annual leave and 2 "Breather Break" weeks per year. Your entitlement to annual leave also rises with service.
- **Flights:** MAG provides 3 international flights per year, plus 2 additional regional flights for Breather Breaks.
- **Career Development:** You'll be appointed on a global open-ended contract, offering you job security and career development, with opportunities to work in different MAG programmes should you wish to develop a long term career with us.
- **Insurance:** All international staff are automatically covered by MAG's comprehensive insurance package including: Personal accident and medical expenses insurance; Death by natural causes insurance and access to 24-hour medical assistance including evacuation and repatriation.

For further information about the role, and details of how to apply, please visit the MAG website at [www.maginternational.org](http://www.maginternational.org) by the closing date of Sunday 20 November 2011